

UNCLASSIFIED

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ROUTING AND RECORD SHEET

DD/A Registry

File Meetings

SUBJECT: (Optional)

Logistics Officers Conference

FROM:

James H. McDonald
Director of Logistics

EXTENSION

NO.

OL 9-1402

DATE

11 APR 1979

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DDA
7D24, Headquarters

12 APR 1979

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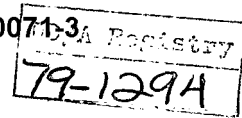
15.

re ideas for
my talk to this
group.
Maybe we
should get
by ether and
series of
upcoming
talks. I've
got to go.

D

12 APR 1979

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11 APR 1979

MEMORANDUM FOR: Deputy Director for Administration
FROM: James H. McDonald
Director of Logistics
SUBJECT: Logistics Officers Conference

Don:

1. Thank you very much for accepting our offer to open our 1979 Logistics Officers Conference on 2 May 1979. Confirming our previous conversation, your talk is scheduled for 1300 to 1400 on 2 May.

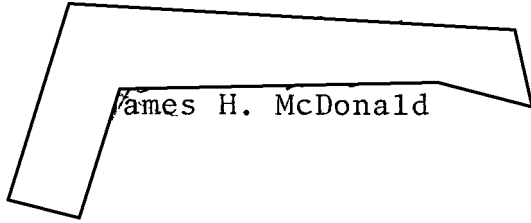
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2. The audience at the Conference will be comprised of approximately 120 Logistics careerists representing all functional areas of responsibility in the Office. Many of the conferees have served overseas, and most represent the professional and managerial resources of the Office. During the three-day Conference, the attendees will hear from senior Agency officers, a representative from the Congressional Oversight Committee, an EEO professional, our military focal point officers, and Logistics management.

3. Our careerists look forward to hearing from you. For many, it will be their first exposure to the new DDA. I suggest you take this opportunity to talk a bit about your management style, your previous experience in Government, and your "first 100 days" with the CIA. What are your impressions of the Agency, the Support Services, and the assets available to do the job? Our personnel would appreciate a look into the near-term future and a few words on what you expect from them. I'm sure there will be questions and suggest you plan some time for them at the end of your talk.

4. I appreciate your taking time from your busy schedule to be with us. Please plan to join us for lunch about 1200 hours.

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James H. McDonald

Att:
Conference Agenda

1979 LOGISTICS CONFERENCE

Wednesday, 2 May 1979

1000 - 1045 Registration and Check-In
 1045 - 1100 Welcome by [REDACTED]
 1100 - 1130 Director of Logistics
 1130 - 1145 Admin Instructions
 1145 - 1200 Conference Photo
 1200 - 1300 Lunch
 1300 - 1400 Address by Deputy Director for Administration
 1400 - 1500 Division Chiefs' Reports

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1400 - 1420 [REDACTED] -C/P&PS
 1420 - 1440 [REDACTED] -C/LSD
 1440 - 1500 [REDACTED] -C/RECD

1500 - 1520 Break
 1520 - 1630 Personnel Policies--Deputy Director, Personnel
 1630 - 1730 Social Hour
 1730 - 1900 Dinner
 1900 - 2000 Retirement Officers Association-[REDACTED]
 2000 - 2100 Film-[REDACTED]

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Thursday, 3 May 1979

0845 - 0945 Division Chiefs' Reports
 0845 - 0910 [REDACTED] -C/P&PD--Multimedia Demonstration
 0910 - 0930 [REDACTED] C/PMS
 0930 - 0945 [REDACTED] D

0945 - 1000 Break
 1000 - 1100 Interface with Congress-[REDACTED]
 1100 - 1200 New Uses of Photography in Intelligence--James Lynch, D/OGCR
 1200 - 1300 Lunch
 1300 - 1430 Blacks in US Society, [REDACTED]
 1430 - 1445 Break
 1445 - 1545 Personnel in Logistics--DD/L, C/P&TS
 1545 - 1630 Focal Point System--Col. Andrew Radel, USAF
 1630 - 1730 Social Hour
 1730 - 1900 Dinner
 1900 - 2000 Information--Friend or Foe-[REDACTED] AI/DDA
 2000 - 2100 Film--A Point in Time

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Friday, 4 May 1979

0845 - 0900 Executive Officer, OL
0900 - 0930 ADP in OL
0930 - 0955 Division Chiefs' Reports

0930 - 0955 [] -C/SD

0955 - 1015 Break
1015 - 1100 Iran Panel
1100 - 1200 Women in Logistics
1200 - 1300 Lunch
1300 - 1400 Address by [] Deputy Inspector General
1400 - 1415 Director of Logistics Closing Remarks
1415 - 1430 Wrap Up